

June 22, 2015

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Minutes of Special Meeting  
of the  
Board of Trustees  
of  
The Winnipeg School Division

**APPROVED BY THE  
BOARD ON  
SEPTEMBER 14, 2015**

Board Room, Administration Building,  
Winnipeg, June 22, 2015.

The Special Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 12:00 p.m.

**CALL TO ORDER AND ROLL CALL**

Present: Trustees S. Rollins, M. Babinsky C. Broughton, L. Naylor,  
C. Collins, A. Beach, D. Koshelanyk

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes,  
F. Mota, B. Lapointe, R. Carter, E. Barnaby, J. Millar, M. Rendulic

Regrets: Trustees M. Wasyliv, K. Freedman

**APPROVAL OF THE AGENDA**

Beach-Naylor That the Agenda for the Special meeting of the School Board to  
be held, June 22, 2015, be approved. – Carried

**PRESENTATION AND CONSIDERATION OF REPORTS**

The following reports were considered:

Superintendent's Report No. 10-2015 Dated June 22, 2015  
Finance/Personnel Committee Report No. 8-2015 Dated June 8, 2015

**Superintendent's Report No. 10-2015**

Broughton-Babinsky That Clause No. 1 (École LaVérendrye – Gym and Classroom  
Addition) be approved. – Carried

Rollins-Collins That Clause No. 2 (Loan of Service) be approved. – Carried

**Finance/Personnel Committee Report No. 8-2015**

Rollins-Collins That the Finance/Personnel Committee Report No. 8-2015 be  
receive as information – Carried.

Rollins-Collins That Clause No. 1 (Budget 2016/2017) be approved. – Carried.

*(Trustee Beach left the meeting at 1:01 p.m.)*

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**BUSINESS MATTERS AS DEFINED IN RULE 43.7**

**Committee of the Whole**

Naylor-Babinsky                      That the Board recess in Committee of the Whole in camera at this time. – Carried.

The Board then recessed into the Committee of the Whole in camera at 12:15 p.m. with Trustee Naylor in the Chair.

Upon the Board resuming in public session at 1:10 p.m. Trustee Naylor, the Chair of the Committee of the Whole presented the following recommendations of that Committee.

**263 - Board Package**

Naylor-Koshelanyk                      That all previous Board packages that are currently available in electronic form be made available to all current trustees and those trustees elected in the future.

Babinsky-Koshelanyk                      That a recorded vote be taken– Carried.

The motion was voted on and declared – defeated, vote being recorded as follows:

Nayes: Trustees Broughton, Rollins, Naylor, Collins	- 4
Ayes: Trustees Babinsky, Koshelanyk	- 2

**264 - Administrative Appointment  
Principal - Machray School**

Naylor-Babinsky                      That effective September 8, 2015, Cathy Sharrow be appointed to the position of Principal at Machray School.- Carried.

**265 - Administrative Appointment  
Principal - École Victoria-Albert School**

Naylor-Koshelanyk                      That effective September 8, 2015, Nelia Husack be appointed to the position of Principal at École Victoria-Albert School. - Carried.

**266 - Administrative Appointment  
Principal – Wolseley School**

Naylor-Koshelanyk                      That effective September 8, 2015, Suzanne Mole be appointed to the position of Principal at Wolseley School. - Carried.

**267 - Administrative Appointments - Vice-Principals**

Naylor-Rollins                      That effective September 8, 2015, Paul Krowiak be appointed to the position of Supervising Vice-Principal (C) at Sisler High School.- Carried.

Naylor-Rollins                      That effective September 8, 2015, Dino Di Fabrizio be appointed to the position of Supervising Vice-Principal (B) at Sargent Park School. - Carried.

Naylor-Rollins                      That effective September 8, 2015, Paulo Teixeira be appointed to

June 22, 2015

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- the position of Teaching Vice-Principal (A) at Daniel McIntyre Collegiate Institute. - Carried.
- Naylor-Rollins That effective September 8, 2015, Brad Davidson be appointed to the position of Teaching Vice-Principal (A) at Winnipeg Adult Education Centre. - Carried.
- Naylor-Rollins That effective September 8, 2015, Donny Zoochkan Wyke be appointed to the position of Supervising Vice-Principal (B) at Interdivisional Student Services. - Carried.
- Naylor-Rollins That effective September 8, 2015, Judith Guzzi be appointed to the position of Teaching Vice-Principal (A) at Robertson School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Sharon Labossière be appointed to the position of Supervising Vice-Principal (C) at École LaVérendrye/Sir William Osler School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Dominique Ostermann be appointed to the position of Teaching Vice-Principal (A) at École Robert H. Smith School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Ruth Schappert be appointed to the position of Teaching Vice-Principal (A) at École Stanley Knowles School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Sherry Jones be appointed to the position of Teaching Vice-Principal (A) at École Lansdowne. - Carried.
- Naylor-Rollins That effective September 8, 2015, Russell Antymis be appointed to the position of Teaching Vice-Principal (A) at École River Heights School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Alice Williams be appointed to the position Teaching Vice-Principal (A) at Sister MacNamara School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Jennifer Cox be appointed to the position of Teaching Vice-Principal (A) at Meadows West School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Joan Fransen be appointed to the position of Supervising Vice-Principal (B) at St. John's High School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Nichola Batzel be appointed to the position of Supervising Vice-Principal (B) at Gordon Bell High School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Jeannette Tourangeau be appointed to the position of Supervising Vice-Principal (B) at Elmwood High School. - Carried.

June 22, 2015

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- Naylor-Rollins That effective September 8, 2015, Shane Fox be appointed to the position Supervising Vice-Principal (B) at Lord Roberts School.
- Naylor-Rollins That effective September 8, 2015, Angela Perez be appointed to the position of Teaching Vice-Principal (A) Shaughnessy Park School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Yohanna Koncan be appointed to the position of Teaching Vice-Principal (A) at Wellington School. - Carried.
- Naylor-Rollins That effective September 8, 2015, Brian Rogowsky be appointed to the position of Teaching Vice-Principal (A) at Isaac Brock School- Carried.
- Naylor-Rollins That effective September 8, 2015, Matthew Couture be appointed to the position of Teaching Vice-Principal (A) at École Laura Secord School. - Carried.

Upon the Board resuming in public session at 1:14 p.m. Trustee Naylor, the Chair of the Committee of the Whole reported that there was a discussion on the hiring of the Aboriginal Elder.

The meeting adjourned at 1:15 p.m.

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Chair

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Secretary-Treasurer

**SUPERINTENDENT'S REPORT NO. 10 - 2015**

To the Chair and Members  
Winnipeg School Board

June 22, 2015

1. École LaVérendrye – Gym and Classroom Addition

In a letter dated April 1, 2015, the Public Schools Finance Board authorized the Division to proceed to tender the Gym and Classroom Addition at École LaVérendrye.

Prior to tender, an invitation was advertised to contractors to prequalify for bidding on the project. Nine (9) submissions were received.

All prequalified contractors were invited to submit bids for the project, seven (7) contractors submitted bids. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Regent Construction Inc.	<u>\$4,915,627</u>
Bockstael Construction Limited	5,004,995
Westland Construction Ltd.	5,130,000
Parkwest Projects Ltd.	5,142,703
Gardon Construction Ltd.	5,264,025
Gateway Construction & Engineering Ltd.	5,264,724
Concord Projects Ltd.	5,301,227

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of Regent Construction Inc. to supply all material and perform all work in connection with the Gym and Classroom Addition project at École LaVérendrye be accepted, in accordance with the plans and specifications therefor, for the total amount of \$4,915,627, being the tender price, including alternates 2 to 5, including Provincial Sales Tax, excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract Regent Construction Inc. for the carrying out of the work.

2. Loan of Service

Since August 1, 2014, the Board has approved the loan of service of Maxine Geller to the Council of School Leaders to serve as Chairperson of the Association on a full-time basis.

The Association has requested that the loan of service be extended for the 2015/2016 school year. The Association will reimburse the Division for salary and other salary-related costs.

Recommendation:

That the services of Maxine Geller be loaned to the Council of School Leaders, on a full-time basis, for the 2015/2016 school year. The Council of School Leaders to reimburse the Division for salary and other salary-related costs.

Respectfully submitted,  
P.E. CLARKE  
Chief Superintendent

**FINANCE/PERSONNEL COMMITTEE REPORT NO. 8-2015**

To the Chair and Members  
Winnipeg Public School Board

June 8, 2015

Your Finance/Personnel Committee reports as follows:

**1. Budget Development Process 2016/2017**

As the strategic plan of an organization usually forms the basis for budget planning, your Committee was provided with an update on the status of the Request for a Proposal to develop a Strategic Plan. Your Committee was informed that several proposals have been received and that administration is currently reviewing proposals to identify the most suitable candidate who best meets the criteria.

Your Committee was informed that at the recent Governance Committee, the Committee recommended that the administration identify a candidate to meet with the Board to recommend an overview of their proposal. It was noted that information will be provided to the Board on June 22, 2015, and the chosen candidate(s) will be invited to meet with the Board in September.

Your Committee discussed various budget matters beginning with Budget allocations for assessment strategies including the calculation of staff time on the Comprehensive Assessment Program. Your Committee also discussed standardized test results across the Division. Your Committee was informed that test results fluctuate yearly due to many factors including provincial curriculum and staffing.

Your Committee was also informed that the Division has made improvements in the delivery of the math curriculum, including additional learning tools to support students.

Your Committee was advised of the significantly larger increase in the 2015 Special Levy resulting from the 2015/2016 Budget and was reminded of the potential impact on the 2016 Special Levy.

Your Committee was informed that in addition to the savings and budget reductions included in the 2015/2016 draft budget, administration would continue to identify other measures that could be considered to achieve savings.

Your Committee discussed the importance of lobbying the Province for additional funding to support our programs and services. Your Committee was informed that Equalization funding is a critical component of provincial support for the Winnipeg School Division particularly in light of the level of property assessment relative to those of other school divisions. Advocating for increases to the equalization component of the funding formula should be a priority for the 2016/2017 Budget.

Your Committee further requested to review a line by line budget and further specific information on programs such as Advanced Placement and International Baccalaureate.

Your Committee requested that the Secretary-Treasurer provide a basic fiscal framework including assumptions on revenues (Province and other sources) and expenditures (collective agreements, hydro, property taxes) at the first Finance/Personnel Committee meeting held in September.

Your Committee requested that in addition to the basic fiscal framework the following elements be planned for before September:

- A plan for budget that includes how the Secretary-Treasurer will present the board the options for discussion, such as briefing notes; and
- How departments will be involved in discussions with respect to proposed targets and/or program augmentations or reductions.

Your Committee discussed the importance of introducing large budget items and proposals through a multi-year planning which includes advice and briefings to the board that are clear on timing and operational roll out in order to lessen impact on schools and gain community support.

Your Committee discussed communications and encouraged broader discussions and consultations with all levels of administration including unions in regards to development of the 2016/2017 Budget.

Your Committee discussed the implications on the 2016/2017 Budget if the Division were to alter its transportation policies and practices including school-based stops and bus to bus transfers of students. Your Committee requested that a transportation plan be developed for review in September.

Your Committee was informed that the 2014/2015 Financial Statements will be prepared over the next three months and after they are audited, will be presented to the Finance/Personnel Committee. Your Committee was informed of the likelihood of an operating surplus for the 2014/2015 fiscal year and advised of the projected year end reserve. Administration recommended the establishment of a capital reserve for the purpose of funding new school sites and unfunded school building exigencies.

Recommendation:

That, subject to the Public Schools Finance Board approval, the Division be authorized to establish a capital reserve fund in the amount of \$5,000,000 for the purpose of funding new school sites and unfunded school building requirements.

Respectfully submitted

SHERRI ROLLINS  
Committee Chair

Trustees:	S. Rollins, C. Collins, C. Broughton, M. Wasyliv, D. Koshelanyk
Regrets:	A. Beach
Administration:	R. Appelmans, P. Clarke, C. Caetano-Gomes, F. Mota, K. Seiler, J. Millar, E. Barnaby, R. Carter, H. Tessier